



St. John Evangelical Lutheran School

St. John's Purpose Statement:

To nurture children academically and spiritually toward a life of witness and service in Christ.

K-8 NEW ENROLLMENT 2025-2026

Items required for enrollment are as follows:

✓ PLEASE CHECK WHEN COMPLETE

____ Registration Form-attached

____ Birth Certificate

____ **The Registration Fee** is non-refundable and non-transferrable. This fee covers school insurance, some consumable workbooks, textbooks, art supplies, weekly news publications, and other consumables.

\$225 if paid by February 28, 2025

\$275 if paid between March 1, 2025, and June 13, 2025

\$300 after June 13, 2025

District Contact & Forms

____ Your child **MUST** be registered with your home district before registration is complete.

- Parents must call the district and inform them that your child will be attending St. John. You will be given a packet to complete and return.
- This should be completed at the time of registration.

Transportation Information (gr. K-8)

- Please note your child's transportation needs on the back of the registration form. Many districts offer busing. A transportation form from your home district must be filled out and turned in before March 31, 2025.

____ **Bison Fund or Tuition Assistance (if needed)**

- See Registration & Tuition Fee Schedule included

____ **Physical (dated 9/3/24 or later is acceptable) & Immunizations**

A physical & immunization record is required for all students before registration can be complete.

***In August there will be a "Meet the Teacher" and Student Orientation for all families and students.**



REGISTRATION FORM / GRADES K – GRADE 8
ST. JOHN LUTHERAN SCHOOL
 6950 Ward Road North Tonawanda, New York 14120

Student Name:

Last: _____ First: _____ Middle: _____ M F

Address: _____ Telephone: _____

_____ ZIP _____ Entering grade: _____

Date of Birth: _____ Birthplace: _____ Public School District
 in which you Reside: _____

Date of Baptism: _____ Church Membership: _____ City: _____

Father:

Mother:

Full Name: _____

Full Name: _____

Address: _____

Address: _____

Email: _____

Email: _____

Employer: _____

Employer: _____

Work Phone: _____ Cell #: _____

Work Phone: _____ Cell #: _____

Legal Guardian/Foster Parent:

Name: _____ Address: _____

Employer: _____ Work Phone: _____ Cell #: _____

SCHOOLS STUDENT PREVIOUSLY ATTENDED:

<u>Grade</u>	<u>School</u>	<u>Address</u>
_____	_____	_____
_____	_____	_____

LIST ALL CHILDEN LIVING IN HOUSEHOLD:

<u>Last Name</u>	<u>First Name</u>	<u>Birth Date</u>	<u>M/F</u>	<u>Grade</u>	<u>School</u>
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

SIGNATURE OF PARENT/GUARDIAN: _____
DATE: _____

For Office Use: Birth Certificate: _____ Reg. Fee: _____ Date: _____ Pref: _____ Simply: _____
 Text: _____ Guardianship/Custody: _____ Physical: _____ Immunization: _____ Health Hist. _____ FD _____

Please Complete Back of Form

REGISTRATION FORM – K – GRADE 8

ST. JOHN LUTHERAN SCHOOL

6950 Ward Road North Tonawanda, New York 14120

office@stjohnnt.com/ (716) 693-9677

Bus Transportation Forms – Please check what is applicable.

___ Resident of _____ School District-**I will not** need transportation.

___ Resident of _____ School District – **I will** need transportation.

___ Resident of _____ School District-We do not receive Bus Transportation.

***Transportation forms will be sent home later.**

Referral Program

Referral program: A \$200 discount is given to a family responsible for enrolling another new family in grades K-8. New families also receive \$200 off tuition/family. If a second family is referred and enrolled, an additional \$100 off tuition is given.

Parents are our best advertisement, our major source of recruitment. You are the #1 initiator of contact with St. John School. If you know of any families that may desire a Christian Education for their children, please let us know or have them contact the school office at 716-693-9677.

Parent Name: _____

Student Name(s): _____



St. John Lutheran School
6950 Ward Road
North Tonawanda, NY 14120
phone: 716-693-9677
fax: 716-693-2686
office@stjohnnt.com

REQUEST FOR TRANSCRIPT OF RECORDS

DATE: _____

To: The principal (school last attended)

_____ School
_____ (address)
_____ (city, state, zip)
_____ (fax number)

The following student(s) who formerly attended your school registered at our school on:

_____ (date)

Name of Student(s): _____ Grade: (in 24-25 school year) _____

Please forward attendance records, health records, scholastic records, psychological reports, and other information you may consider relevant.

Thank you,

Katie Gundell

Administrator

PERMISSION TO RELEASE INFORMATION:

Signature of Parent or Guardian: _____

Date: _____



**ST. JOHN LUTHERAN CHURCH AND SCHOOL
REGISTRATION & TUITION FEE SCHEDULE
2024 – 2025**

**Save for
your
records.**

REGISTRATION FEE: **\$225 if paid by February 28, 2025**
 \$275 if paid between March 1, 2025, and June 13, 2025
 \$300 after June 13, 2025

*The Registration Fee is non-transferrable and non-refundable. This fee covers school insurance, some consumable workbooks, textbooks, art supplies, weekly news publications, and other consumables.

TUITION:	<u>Grade K - Grade 8</u>
First Child	\$4,555
Second Child	\$3,635
Third Child	\$2,635
Each additional Child	\$1,885

**If a parent/guardian chooses to withdraw his/her child(ren) prior to December 1st, the parent/guardian is responsible for half the cost of tuition for each child enrolled. If the withdrawal happens any time on or after December 1st, the parent/guardian is responsible to pay the full tuition of their child(ren) at St. John.

OPTIONS FOR PAYMENT

- 1) **Full Payment Discount Plan:** Cash or check must be submitted to the office no later than August 20, 2025, to receive a 2% discount on tuition.
- 2) **Four Quarter Payment Plan:** Cash or checks must be submitted to the office no later than August 20, 2025, November 20, 2025, February 20, 2026, & May 20, 2026. See the tuition policy for late payment fees.
- 3) **10-Month Payment Plan:** Deducts tuition payment automatically from a checking, savings, or credit card account each month, August - May. An Authorization form must be filled out and turned in, no later than **August 1, 2025**. A 2% non-refundable enrollment fee is added to the first of the 10 monthly payments for enrollment in this option. See tuition policy for late payment fees. A Tuition Authorization form must be filled out by August 1.

BISON FUND:

Tuition help is available to families through the Bison Fund. To see if your family is eligible, visit www.bisonfund.org. A pre-application can be submitted online at <http://bisonfund.com/our-scholarships>. All applications must be completed online no later than March 15, 2025. The Bison Fund can pay up to \$3000 per student.

TUITION ASSISTANCE:

Members of St. John Lutheran School Board of Christian Education seek to provide a Christian Education to all children. Therefore, a tuition assistance program has been developed under the direction of the Tuition Assistance Committee. All families should apply to The Bison Fund before the Tuition Assistance Fund.

Forms required: A Tuition Assistance Application (available at the office and online under admission and tuition).

- Parents' 2024 Federal Income Tax Return (pages 1 & 2)
- Student's 2024 Federal Income Tax Return (if any)

Continued on the back of the page. →

This application is to be filed by **April 15, 2025**. Applications will be reviewed by the Tuition Assistance Committee in a confidential manner. The committee will not review the tuition assistance application until a signed copy of both sides of the parents' 2024 and/or the student's 2024 Federal Income Tax returns are received.

**PLEASE DIRECT ANY CONCERNS WITH THE ABOVE REGISTRATION/TUITION FEES TO THE BOARD OF EDUCATION
BY EMAIL TO OFFICE@STJOHNNT.COM**